

Spirit Lake Property Owners Association Board Meeting Minutes

April 23, 2020

Submitted by Paul and Nadine Sturm

Location: Focused Fitness, 2426 S Dishman Mica Rd, Spokane, WA 99206

Attending: Karen Cowen, Carol Capra, Tony Brawner, Jerry Peterson, Paul Sturm, Don Finney (Zoom)

Guests: Kurt Peterson (prospective board director), Nadine Sturm (acting secretary)

Meeting called to order by Karen Cowan 9:45 AM after some technical issues getting Zoom online

Approval of agenda: Paul Sturm moved, Jerry Peterson seconded, approved unanimously

Treasurers Report: Jerry Peterson presented a detailed report summarized below

- Checking \$6116.05
- Savings: \$160,190.08
- Total Assets: \$166,306.13
- General Fund Balance: \$41,919.71
- Weir Project Fund: \$124,386.42 (Jerry reported that he had receive \$1000 since this report was compiled)
- YTD Expenses: \$4593.34
- YTD Net Income: \$19,830.21
- Membership is nearing 50% (need more email addresses for direct membership appeal)
- Potential stock donation; Sid has set up brokerage account with Jerry as contact
- Motion to approve Treasurer's report – Paul Sturm
- Second – Tony Brawner
- Unanimous approval
- Jerry explained the Aplos accounting system for Kurt Peterson's benefit and review for the board
- There was discussion about establishing an annual budget; Paul and Jerry will draft based on past expenses and income and informed by existing strategic plan

Old Business:

Website consolidation and management

- Mike Kreidel is the website developer; he is developing the two existing websites to merge into one; friendsofspiritlake.org will be the primary site; if someone goes to spiritlake.org it will automatically direct them to the primary site; Jerry described some of the features of the proposed merged site; development cost is estimated at \$1000; first results expected by early May 2022
- Discussion about open forum comments; decided that comments will come through email contact (as they do presently) and perhaps post question/comment with a board response; who might manage this was not decided

Report on Jump In matching donation campaign

- \$14,000 donated to date toward the \$20000 matching donation.

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- There was discussion about contingency due to the inevitability of cost overruns and unexpected complications for the project
- Karen reported about a meeting with Spirit Lake mayor and SLPOA (Karen, Jerry, Paul) on February 10, 2022; the mayor and staff voiced commitment to completion of the project
- Karen reported about correspondence with property owner, Dave Simon; DOL requires an MOU between the property owner, City of Spirit Lake and SLPOA in order to move forward with permit applications; Dave Simon presented Karen with new conditions and she has contacted the City to move on MOU revisions; verbal commitment was given by Simon to execute the MOU if his conditions are included; the board discussed using SLPOA funds to pay legal fees in order to get the project moving forward (checking previous board approval)

## Newsletter

Paul Sturm led a discussion about topics to be included in the July newsletter; a topic of discussion included our past biannual lake clean-up project and whether or not to include the topic in the newsletter; it was agreed that it should be addressed and Tony Brawner agreed to take the lead on the project (details TBD); other topics were accepted, including a Sid Wurzburg feature story

## New Business:

### Lake Levels and Water Quality:

- Paul read Sid's latest lake level report from the website; The April 12 peak of 9 inches below normal high water was apparently high for the year. The lake has dropped slightly since then, even with .33 inches rain last night (April 19, 2022). Water temperature is 42 degrees; there was discussion about potential leakage in the millpond and other places around the lake; Jerry will contact Doug Freeland and Dave Krise about their observations regarding leakage in the millpond as they have a history of keeping an eye on these developments

## North Idaho Lake Association Zoom Meeting

- April 25, 2022, 6:30 – 7:30 PM; Kristin Lowell, Senior Water Quality Analyst, Idaho Department of Environmental Quality will moderate; Karen, Paul, Jerry and Don will attend
- Information was presented to Paul for the newsletter by Kristin Lowell

## Advisory Board Discussion

- There was discussion about defining expectations for new members and advisors; Karen and Paul will develop a proposal for the board to consider formalizing an advisory/volunteer board; Jerry suggested that the proposal be sent to board members for reaction and input prior to next board meeting and it was agreed; discussion arose because of the need for specific expertise from interested property owners/friends of spirit lake that either do not live in the area or otherwise do not wish to serve on the board
- Tony will contact Mike Gibson regarding board or advisory board membership
- Jerry will contact Ron Largent about possible board membership; current advisory board members include Dan Sullivan, Randy Hurst, Carol Capra, Doug Freeland

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## Annual Meeting Planning

- Paul presented a list of tasks to be completed in preparation; most tasks were assigned; some potential speakers were added; insurance was added as a task; there was discussion about providing speakers with guidance and time limit (3 minute present, 2 minutes Q&A) in order to move the meeting along
- Paul will distribute the task assignments via email and the last year's agenda for people to review past speakers
- The annual meeting will be held on August 13, 2022 presumably at the high school
- An announcement will be included in the July newsletter
- There was discussion about getting emails at the annual meeting in order to follow up on membership appeal; Kurt pointed out that the people attending were likely paid members and most may have already provided emails; Jerry then suggested again mailing invoices via USPS to people who are not current paid members and have not provided emails; it was agreed

## Interview Prospective Board Directors

- Kurt provided the board with his background and interest in the lake quality and serving on the board. He described himself as a detail person and one who is persistent and willing to complete tasks in a timely manner. He likes to get things done. He expressed his desire to serve SLPOA as a board director. Kurt is a potential liaison with Tesemini as he is on the HOA board

## Correspondence

- Karen reported about a letter from past president, Karen Winston regarding her and Don's rather abrupt departure from the board and sale of their lake property. Karen Cowan described the letter as being a positive reflection on SLPOA and Karen Winston and Don's service as board directors
- Sid Wurzburg submitted his resignation from the board effective after the 2022 annual meeting; Sid also included his interest in continuing to report lake levels and water temperatures for the board; Jerry made a motion to accept the resignation and request that Sid continue to serve as advisor to the board; Paul seconded the motion; There was discussion about the significant extent of Sid's service to SLPOA and how to honor his service; the board accepted Sid's resignation
- Carol Capra suggested SLPOA have a booth in the park on July 4 to answer questions, create awareness and recruit members/donations; the board agreed with details to be determined

## Executive Session:

- Paul made a motion to approve the appointment of Kurt Peterson as SLPOA board director
- Jerry Peterson seconded the motion
- There was brief discussion about the merits of Kurt as member of the board
- The board unanimously approve the appointment of Kurt Peterson as a SLPOA board director

## Adjourn

- Paul moved to adjourn; Jerry second; adjourned at 11:50 AM

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**Notable and Important After Adjournment Discussion:**

Background discussion with Tony about the history of why the lake cleanup has been postponed and who needs to be contacted for permission/permit; City of Spirit Lake and Department of Lands assuming we stage the cleanup at the boat launch at the boat launch near the City Park and Recreation rental building

Establishing an annual budget: Should the budget development occur before or after strategic planning workshop; Jerry and Paul will create a draft budget to share with the board based on past expenses and income and the current strategic plan; it will remain open to revisions after SP workshop

**Next Meeting:**

- July 9, 2022, 9:30 AM – 1:00 PM
- Combine short business meeting followed by an approximately 2-hour strategic plan review and revision
- Lunch will be provided
- Invite Ron Largent assuming he is interested in becoming a board director
- Any necessary business will be done via email in the interim